



CITY COUNCIL MEETING AGENDA
JONESVILLE CITY HALL | 265 E. CHICAGO STREET | JONESVILLE, MI
MARCH 19, 2025 - 6:30 P.M.

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE**
- 2. APPROVAL OF AGENDA** [Action Item]
- 3. PUBLIC COMMENTS**
Citizens may address the Council at this time, subject to the Rules for Addressing the City Council. *
- 4. PRESENTATIONS AND RECOGNITIONS**
 - A. None
- 5. COUNCIL MINUTES**
 - A. February 19, 2025 Regular Meeting [Action Item]
- 6. BOARD AND COMMISSION MINUTES** [Action Item]
 - A. Downtown Development Authority – February 11, 2025 (Arno)
 - B. Cemetery Committee – February 12, 2025 (Guyse)
 - C. Planning Commission – February 12, 2025 (Guyse)
 - D. Local Development Finance Authority – February 19, 2025 (Penrose)
 - E. Citizenship Committee – February 27, 2025 (Guyse/Penrose/Sands)
- 7. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**
 - A. None
- 8. UNFINISHED BUSINESS**
 - A. None
- 9. NEW BUSINESS**
 - A. Resolution 2025-04 – Authorizing MNRTF Grant Application [ROLL CALL][Action Item]
 - B. Schedule a Public Hearing – Industrial Facilities Tax Exemption Certificate [Action Item]
 - C. Consider Bid Award – Street Sweeping Services [Action Item]
 - D. Letters of Support – Broadband Equity, Access, and Deployment Program [Action Item]
 - E. Citizen of the Year Recommendations [ROLL CALL][Action Item]
 - F. Resolution 2025-07 – Support Appropriation Request [ROLL CALL][Action Item]
 - G. Resolution 2025-08 – Sick Time Policy Amendment [ROLL CALL][Action Item]
 - H. Resolution 2025-09 – Iron Removal Plant Driveway Access [ROLL CALL][Action Item]
 - I. Pay Request – Maumee Street Construction Project [Action Item]
 - J. Quarterly Financial Report [Information Item]
- 10. ACCOUNTS PAYABLE**
 - A. Accounts Payable for March totalling \$86,469.85 [Action Item]

11. DEPARTMENT REPORTS

- A. Public Safety
 - 1. Police – Public Safety Director Lance
 - 2. Fire – Deputy Chief Riggs
- B. Water/Wastewater Treatment Plant – Superintendent Mullaly
- C. Department of Public Works – Superintendent Crouch
- D. Cash Report – Finance Director Spahr

12. ADJOURN

*** Rules for Addressing the Jonesville City Council (Adopted 11/20/24)**

1. When a person addresses the Council, he or she shall state his or her name and home address.
2. Remarks should be limited to matters before the Council, to Council business or policy, or to issues of general concern that the Council has the authority to recommend or act upon.
3. Persons addressing the Council shall limit their comments to not more than five (5) minutes or other time limit set by the Chair. Persons addressing the Council may have comments presented by other individuals, but may not delegate additional speaking time to others. The Clerk will maintain the official time and notify the speakers when their time is up.
4. Remarks shall be addressed to the Chair in a courteous tone. Persons addressing Council who fail to conduct themselves with decorum may be removed from the meeting at the discretion of the Chair.
5. No person shall have the right to speak more than once unless additional opportunities are granted by the Chair.
6. Council members and staff will generally not respond to audience participation. Matters may be referred by the Council to the City Manager who may also be directed to provide a report at a subsequent meeting or date.



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: March 14, 2025
Re: Manager Report and Recommendations – March 19, 2025 Council Meeting

5. Council Minutes [Action Item]

This item is reserved for action on the minutes of the previous Council regular meeting.

6. Board and Commission Minutes [Action Item]

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file. A single motion can be taken up for all of the minutes.

PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

7. A. None

UNFINISHED BUSINESS

8. A. None

NEW BUSINESS

9. A. Resolution 2025-04 – Authorizing MNRTF Grant Application [ROLL CALL][Action Item]

The Planning Commission has been working for the last several months to develop a concept plan for improvements at Wright Street Park that are intended to implement community recommendations from the 2024-28 Recreation Plan. The study has resulted in an overall concept plan for the park. The project consultant has also developed a first phase that is intended to be competitive for a Michigan Natural Resources Trust Fund (MNRTF) Grant. The concept was presented to Council at the February 19th meeting. This agenda item is reserved for consideration of public comments regarding proceeding with a grant application. A draft resolution is attached that proposes a 36% project match; although this is slightly less than the current estimate, it allows for submittal of a competitive application and room for the project scope and actual costs to be further refined. The project consultant will attend by virtual meeting. *Please refer to Resolution 2025-04, the Phase One Concept and Cost Estimate; and project priorities memo.*

9. B. Schedule a Public Hearing – Industrial Facilities Tax Exemption Certificate [Action Item]

3D Plastics, LLC has submitted an application for an Industrial Facilities Tax Exemption Certificate (Public Act 198 of 1974, as amended). The company has begun to make building improvements of over \$2,400,000 and will create 40 new jobs as a result of the project. A detailed list of planned improvements will be provided for review for the hearing in April. I recommend a motion to set a public hearing for April 16, 2025, 6:30 p.m. at City Hall, 265 E. Chicago Street, Jonesville, MI for the purpose of acting on the exemption certificate. *Please refer to the Application for Industrial Facilities Tax Exemption Certificate.*

9. C. Consider Bid Award – Street Sweeping Service [Action Item]

Sealed bids were opened on March 13th for sweeping of curbed streets in the City. As indicated in the attached bid tabulation, six bids were received with the low bid of \$3,714.69 per sweep from Curbcos Sweeping, Inc. Costs associated with this work are shared with the Michigan Department of Transportation (MDOT) under our contract for maintenance of State Highways; the City covers 64% of the cost for cleaning of major and local streets. The regional MDOT Maintenance Supervisor is familiar with and recommends the company. I recommend a motion to award the contract to Curbcos Sweeping, Inc. in the amount of \$3,714.69 and authorize the City Manager and DPW Superintendent to execute the necessary contract documents. *Please refer to the Bid Summary and Engineer's Recommendation.*

9. D. Letters of Support – Broadband Equity, Access, and Deployment Program [Action Item]

Broadband internet service providers have the opportunity to seek grant funding to extend infrastructure into underserved areas. The City has received requests for letters of support from two providers seeking grant funding; municipal support is a critical part of the application process. The City is permitted to support all reputable providers; the State of Michigan will determine which applications are appropriate to fund. Much of the City is currently deemed to be served by broadband, so the current applications will benefit only a handful of properties on the western edge of the City limits. Improved infrastructure in the vicinity of the City will have long term benefits to City residents and businesses. I recommend that Council consider a motion to authorize the City Manager to provide letters indicating Council support of the BEAD applications from Comcast and DMCI Broadband. *Please refer to the requests for support from Comcast and DMCI Broadband, and the BEAD information brochure.*

9. E. Citizen of the Year Recommendations [ROLL CALL][Action Item]

The Citizenship Committee is recommending that the Council consider recognizing one adult and one youth as candidates for this year's Citizens of the Year. An awards ceremony will be held on Tuesday, April 15th at 7:00 p.m. at the Sauk. The Citizenship Committee will release the nominee names at the meeting. I would recommend that the Council concur with the Committee recommendation through the approval of Resolutions 2025-05 and 2025-06. A motion and roll call vote are necessary to approve the Resolutions. *Please refer to attached Resolutions.*

9. F. Resolution 2025-07 – Support Appropriations Request [ROLL CALL][Action Item]

The City submitted Congressionally Directed Funding grant requests to our federal legislators in fiscal year 2025. Although our request for funding for water service replacements and water system improvements was recommended by the Senate Appropriations Committee, Congress has not passed a fiscal year budget and our request is set to expire. We have been invited by Congressman Walberg's office and Senator Peters' office to resubmit our request. The attached resolution would reflect Council's support for the grant requests. A motion and roll call vote are necessary to approve a resolution. *Please refer to Resolution 2025-07.*

9. G. Resolution 2025-08 – Sick Time Policy Amendment [ROLL CALL][Action Item]

As was anticipated at the time, the state legislature and Governor made changes effective on February 21st that nullified the changes to the City's sick leave policy adopted at the February meeting. Staff is working with representatives of the Michigan Municipal League to address finer points of Public Act No. 2 of 2025 as it relates to municipal employees and anticipates presenting a resolution for consideration at the meeting. *Please refer to the adopted Public Act 2 of 2025.*

9. H. Resolution 2025-09 – Iron Removal Plant Driveway

[ROLL CALL][Action Item]

Staff has been working with the Michigan Department of Transportation (MDOT) and Key Opportunities to retain access to the Iron Removal Plant driveway, while also accommodating a new private roadway to access the proposed Key Opportunities housing development. MDOT is willing to allow the driveway, provided the City provides a gate at the street right-of-way and passes a resolution to state that driveway access will not be provided to other entities. Both conditions seem reasonable and a draft resolution is attached for this purpose. A motion and roll call vote are necessary to approve a resolution. *Please refer to Resolution 2025-09.*

9. I. Pay Request – Maumee Street Construction Project

[Action Item]

In November, Council approved a change order for concrete work that was completed but not properly billed on the Maumee Street project in the amount of \$23,030.00. The error was discovered during a final audit of the project. At the time, MDOT representatives and our consulting engineer indicated that the costs for the work would be allocated so that the State would be covering a significant portion of the work under the project grant. It has since been determined that is also in error, as the grant funds for the project have been fully expended. The City is liable for the work, as it was approved as a part of the project. Although the expense was budgeted in the prior fiscal year, the expenditure will not reduce the fund balance as Major Street revenues exceed expenditures in the current fiscal year. Staff has relayed its concerns regarding quantity tracking and the late expense to both MDOT and our engineer. I recommend a motion to authorize payment of the invoice in the amount of \$23,030.00. *Please refer to the project invoice.*

9. J. Quarterly Financial Report

[Information Item]

The Fiscal Year 2025 six-month budget comparison (July 1, 2024-December 31, 2024) is attached for your review. Overall, we are in compliance with our anticipated budgeted revenue and expenditures. Finance Director Spahr has provided notes on the document regarding the line items that exceed half of the budget-ed expense as of December 31st. Additional clarification of any questions can be provided at the meeting. *Please refer to the attached six-month budget comparison summary.*

Correspondence:

- Continuing Education Certificates – Mahoney and Mullaly

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of February 19, 2025**

A meeting of the Jonesville City Council was held on Wednesday, February 19, 2025 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Pro Tem Andy Penrose called the meeting to order at 6:30 p.m. Council members present were: Dean Adair II, Brenda Guyse, George Humphries Jr., and Annette Sands. Absent: Gerry Arno and Chris Grider.

Also present: Manager Gray, DPW Supt. Crouch, Public Safety Director Lance, Finance Director Spahr, Attorney Lovinger, WWTP Supt Mullaly, Chad Benson, Lisa Adair, and Jacob Bruns.

Brenda Guyse led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and supported by Dean Adair II to approve the agenda as presented. All in favor. Absent: Gerry Arno and Chris Grider. Motion carried.

A motion was made by George Humphries Jr. and supported by Dean Adair II to approve the minutes of January 15, 2025. All in favor. Absent: Gerry Arno and Chris Grider. Motion carried.

Annette Sands made a motion and was supported by Brenda Guyse to receive the minutes of the Planning Commission – January 8, 2025. All in favor. Absent: Gerry Arno and Chris Grider. Motion carried.

A Public Hearing was opened at 6:34 p.m. for the purpose of hearing public comments on the proposed Ordinance No. 224 – Cross Connection that would amend Chapter 34, Article II, Division 2 of the Code of Ordinances regarding Cross Connections to drinking water supplies. Manager Gray explained that a cross connection is an unprotected plumbing connection through which unsanitary water can backflow into drinking water. HydroCorp conducts cross connection inspections on behalf of the city and is recommending some amendments to the City’s current cross connection ordinance to update references to EGLE and to add language regarding the testing of backflow prevention devices. The Public Hearing closed at 6:39 p.m.

Brenda Guyse made a motion and was supported by Dean Adair II to approve Ordinance No. 224 – Cross Connections, amending Chapter 34, Article II, Division 2 of the Code of Ordinances. Roll Call Vote: Ayes: Dean Adair II, Brenda Guyse, George Humphries Jr., Annette Sands and Andy Penrose. Nays: None. Absent: Gerry Arno and Chris Grider. Motion carried.

Wright Street Park Phase I Improvements were presented to Council explaining the concept and cost estimate, discussing the parameters of the grant and local match dollars, and next steps to proceed. A resolution committing to provide grant match dollars will be presented to Council at

the March meeting to pursue the grant application. The project consultant will be available for the March Council meeting.

A motion was made by Dean Adair II and supported by Annette Sands to approve the proposal for services with Fleis and Vandenbrink for a Design Proposal for the Sunset View Cemetery Expansion in the amount of \$11,100 and authorize the City Manager to execute the same. All in favor. Absent: Gerry Arno and Chris Grider. Motion carried.

Brenda Guyse made a motion and was supported by Dean Adair II to award the contract for Water Service Potholing to Duke's Root Control, Inc. in the amount of \$127,460.00 and authorize the City Manager to execute the necessary contract documents. All in favor. Absent: Gerry Arno and Chris Grider. Motion carried.

A motion was made by Brenda Guyse and supported by George Humphries Jr. to direct sale of the Fire Department's 2008 surplus pump trailer to T-Line EV in the amount of \$20,000 with proceeds to be allocated to the Fire equipment reserve. All in favor. Absent: Gerry Arno and Chris Grider. Motion carried.

Annette Sands made a motion and was supported by Brenda Guyse to appoint Ryan Griffiths as the School Representative to replace Abe Graves on the LDFA to serve the remainder of an unexpired term through November 2027. All in favor. Absent: Gerry Arno and Chris Grider. Motion carried.

A motion was made by George Humphries Jr. and supported by Dean Adair II to approve Resolution 2025-02 – Reimbursement Resolution for DDA Projects. The resolution has been prepared by the City's bond counsel to allow reimbursement of eligible costs associated with the Downtown Development Authority (DDA) streetscape and south parking lot projects. Roll Call Vote: Ayes: Dean Adair II, Brenda Guyse, George Humphries Jr., Annette Sands and Andy Penrose. Nays: None. Absent: Gerry Arno and Chris Grider. Motion carried.

Brenda Guyse and George Humphries Jr. made a motion to affirm that the attached 2025 Income and Assets Standards – Property Tax Poverty Exemptions will be used in the consideration of property tax exemption requests during 2025. All in favor. Absent: Gerry Arno and Chris Grider. Motion carried.

A motion was made by Brenda Guyse and supported by Annette Sands to approve Fiscal Year 2025-26 Budget Calendar. All in favor. Absent: Gerry Arno and Chris Grider. Motion carried.

Annette Sands made a motion and was supported by Brenda Guyse to approve Resolution 2025-03 – Earned Sick Time Act Policy Amendment due to comply with the Earned Sick Time Act. Roll Call Vote: Ayes: Dean Adair II, Brenda Guyse, George Humphries Jr., Annette Sands, and Andy Penrose. Nays: None. Absent: Gerry Arno and Chris Grider. Motion carried.

A motion was made by George Humphries Jr. and supported by Brenda Guyse to approve the Accounts Payable for February in the amount of \$139,696.38. All in favor. Absent: Gerry Arno and Chris Grider. Motion carried.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Pro Tem Penrose adjourned the meeting at 7:59 p.m.

Submitted by:

Cynthia D. Means
Clerk

C. A. Penrose
Mayor Pro Tem

**Jonesville Downtown Development Authority
Special Meeting
Minutes of February 11, 2025**

Present: Don Toffolo, Joe Ruden, Penny Sarles, Mary Ellen Sattler and Rick Jenkins.

Absent: Gerry Arno, Chris Fast, Abe Graves and Anthony Smith.

Also Present: Manager Jeff Gray

Chairman Don Toffolo called the meeting to order at 8:42 a.m.

Mary Ellen Sattler made a motion and was supported by Penny Sarles to approve the agenda as presented. All in favor. Absent: Gerry Arno, Chris Fast, Abe Graves and Anthony Smith. Motion carried.

Joe Ruden made a motion and was supported by Penny Sarles to approve the November 19, 2024 regular meeting minutes. All in favor. Absent: Gerry Arno, Chris Fast, Abe Graves and Anthony Smith. Motion carried.

Joe Ruden made a motion and was supported by Rick Jenkins to approve the December 17, 2024 special meeting minutes. All in favor. Absent: Gerry Arno, Chris Fast, Abe Graves and Anthony Smith. Motion carried.

Joe Ruden made a motion and was supported by Rick Jenkins to accept the November 30, 2024 financial reports. All in favor. Absent: Gerry Arno, Chris Fast, Abe Graves and Anthony Smith. Motion carried.

Penny Sarles made a motion and was supported by Joe Ruden to approve the Fiscal Year 23-24 Annual Report on Status of Tax Increment Financing Plan and Annual Activity Synopsis, and to authorize staff to submit them to the Michigan Department of Treasury. All in favor. Absent: Gerry Arno, Chris Fast, Abe Graves and Anthony Smith. Motion carried.

Joe Ruden made a motion and was supported by Penny Sarles to engage the services of Miller Canfield in the amount of \$2,500 to complete the DDA Plan Amendment. All in favor. Absent: Gerry Arno, Chris Fast, Abe Graves and Anthony Smith. Motion carried.

Don Toffolo made a motion and was supported by Joe Ruden to schedule a PA 57 Informational Meeting in March, to be held at the Police Department in an open format with other City boards. The Committee agreed by consensus.

Manager Gray provided various updates. He also gave an update regarding the Road Diet and Streetscape project, noting that bid letting will be in March.

The next scheduled meeting is Tuesday, March 11, 2025 at 8:30 a.m.

The meeting was adjourned at 8:58 a.m.

Submitted by,

Lenore M. Spahr
Deputy Clerk

**CITY OF JONESVILLE
CEMETERY COMMITTEE
MINUTES of February 12, 2025**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, February 12, 2025 at the Jonesville City Hall, 265 E Chicago Street, Jonesville, MI.

Charlie Pfau called the meeting to order at 9:00 a.m.

Members present: Brenda Guyse, Brenda Rathbun, John Center and Charlie Pfau.

Also present: Manager Jeff Gray and DPW Superintendent Charles Crouch

Absent: Les Hutchinson, Shea Dow, and one vacancy.

Charlie Pfau led the Pledge of Allegiance and moment of silence.

The agenda was approved as presented.

Brenda Guyse made a motion and was supported by Brenda Rathbun to approve the minutes of April 10, 2024. All in favor. Absent: Les Hutchinson and Shea Dow. Motion carried.

The 2024 year-end/January 2025 activity report was presented to the committee, providing information regarding interments, foundations installed, burial rights transfers and disinterment.

The Proposal for Professional Services for the Cemetery Annex Two Expansion Preliminary Design was presented. There were some questions regarding design, landscaping, drives, and a columbarium. The Committee was assured that they will have input in the final design. Brenda Guyse made a motion and was supported by Brenda Rathbun to recommend that the City Council approve the proposal from Fleis & Vandenbrink at a cost of \$11,100. All in favor. Absent: Les Hutchinson and Shea Dow. Motion carried.

Manager Gray provided updates.

The next scheduled meeting will be Wednesday, April 9, 2025 at 9:00 a.m.

Brenda Guyse made a motion and was supported by John Center to adjourn the meeting at 9:48 a.m. All in favor. Absent: Les Hutchinson and Shea Dow. Motion carried.

Submitted by,

Lenore M. Spahr
Deputy Clerk

**CITY OF JONESVILLE
PLANNING COMMISSION
Minutes of February 12, 2025**

A City of Jonesville Planning Commission meeting was held on Wednesday, February 12, 2025 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Chair Christine Bowman called the meeting to order at 7:01 p.m.

Present: Christine Bowman, Jim Ackerson, Brenda Guyse, Ken Koopmans, Kayla Thompson, and Ryan Scholfield.

Absent: None (one vacancy).

Also Present: Jeff Gray, Charles Crouch, Rick Horen, and Rick Stout with Fleis and Vandenbrink (via Zoom).

Ken Koopmans led the Pledge of Allegiance and the moment of silence.

A motion was made by Brenda Guyse and supported by Kayla Thompson to approve the agenda as presented. All in favor, one vacancy. Motion carried.

There were no public comments.

There were no corrections to the Minutes of the January 8, 2025 meeting. Chair Bowman declared the minutes approved as written.

Rick Stout of Fleis & Vandenbrink was joined via virtual meeting. The Planning Commission discussed the proposal for the first phase of development of improvements to Wright Street Park. The phase is intended to be competitive for a Michigan Natural Resources Trust Fund (MNRTF) grant. Stout mentioned that the maximum grant is \$400,000; applicants that propose higher matches of 35% or more, score higher in consideration. Potential sources of grant match were discussed, as well as the construction schedule, which would be during 2026 at the earliest.

The Planning Commission is asked to consider making a recommendation to the City Council about proceeding with a grant application for a first phase. The recommendation would be considered by Council in February and the Council, with action no later than March, if the City proceeds with a grant application.

A motion was made by Ryan Scholfield and supported by Brenda Guyse to recommend that the City Council proceed with a Michigan Natural Resources Trust Fund (MNRTF) grant application for the first phase of improvements at Wright Street Park. All in favor, one vacancy. Motion carried.

Manager Gray and Superintendent Crouch provided updates.

The next meeting is scheduled for Wednesday, March 12, 2025 at 7:00 p.m.

The meeting was adjourned at 7:56 p.m.

Submitted by,

Jeffrey M. Gray
City Manager

City of Jonesville
Local Development Finance Authority
Minutes of February 19, 2025

Present: Andy Penrose, Kevin Collins, Steve Harding, Jim Parker, and Rick Schaerer.

Absent: Linda Garcia, Victor Face and Erik Weatherwax and 1 vacancy.

Also Present: Jeff Gray and LaNae Baker.

Chairman Schaerer called the meeting to order at the Jonesville City Hall, 265 E Chicago Street, Jonesville, MI at 8:33 a.m.

Jim Parker made a motion and was supported by Steve Harding to approve the agenda as presented. All in favor. Absent: Linda Garcia, Victor Face, Erik Weatherwax, and 1 vacancy. Motion carried.

A motion was made by Andy Penrose and supported by Jim Parker to approve the minutes of December 18, 2024. All in favor. Absent: Linda Garcia, Victor Face, Erik Weatherwax and 1 vacancy. Motion carried.

Steve Harding made a motion and was supported by Jim Parker to accept the financial report through November 30, 2024. All in favor. Absent: Linda Garcia, Victor Face, Erik Weatherwax and 1 vacancy. Motion carried.

A motion was made by Jim Parker and was supported by Steve Harding to approve the fiscal year 2023-24 Annual Report and to post the same of the LDFA section of the City website. All in favor. Absent: Linda Garcia, Victor Face, Erik Weatherwax and 1 vacancy. Motion carried.

Discussion was held regarding the Public Act 57 Informational Meetings that are required to be held each year. The meetings will be scheduled at a later date.

An Economic Development Partnership Report was provided to the LDFA with the following: Lean Rocket Lab Fellows Program 2025, Techniplas, Sector Collaborative, Three D Plastics LLC, Hillsdale Area Career Center, Hillsdale City Council, and County Housing Study.

Manager Gray and LDFA members provided updates.

The meeting was adjourned at 9:07 a.m.

Submitted by,

LaNae J. Baker
Deputy Clerk

**CITY OF JONESVILLE
CITIZENSHIP COMMITTEE
MINUTES OF FEBRUARY 27, 2025**

Present: Kathy Adams, Kathi Boyle, Katie Griffiths, Brenda Guyse, Andy Penrose, and Annette Sands.
Absent: None.
Also Present: Jeff Gray.

The meeting at the Jonesville City Hall was called to order at 5:30 p.m. by Chair Andy Penrose. Katie Griffiths led the Pledge of Allegiance and a moment of silence.

Kathi Boyle excused herself from the meeting at 5:34 p.m.

There were no public comments.

Motion by Brenda Guyse, second by Annette Sands to approve the agenda, as presented. Motion carried.

Motion by Brenda Guyse, second by Kathy Adams, to approve the minutes of the April 30, 2024 meeting. Motion carried.

The Committee bylaws were reviewed and discussed. These were shared for the benefit of new members.

The 2024 Ceremony notes and event budget were noted by members. Manager Gray noted that the contract has been signed with The Sauk for this year's event on April 15th. The deposit and rental fee have been paid as well.

Jeff will coordinate with the American Legion and the Jonesville Band for the presentation of flags and National Anthem.

Andy Penrose has contacted Alyssa Alwardt about photography for the event. The Committee meeting calendar was discussed, with the March meeting moved to Wednesday, March 12th at 5:30 p.m. A typographical error in the Event date was also noted.

Motion by Andy Penrose, second by Annette Sands, to appoint Brenda Guyse as Vice-Chair for a two-year term. Motion carried.

Motion by Annette Sands, second by Brenda Guyse, to appoint Andy Penrose as Chair for a two-year term. Motion carried.

There was no other business. Chair Penrose adjourned the meeting at 5:51 p.m.

Respectfully submitted,
Jeffrey M. Gray, City Manager

2025-04

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION – AUTHORIZE MICHIGAN NATURAL RESOURCES
TRUST FUND GRANT APPLICATION**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 19th day of March 2025, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the Jonesville City Council supports the submission of an application titled, “Wright Street Park Master Plan Improvements” to the Michigan Department of Natural Resources Trust Fund Program for development of park improvements at the Wright Street Park; and

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan; and

WHEREAS, the City of Jonesville is hereby making a financial commitment to the project in the amount of \$225,000 matching funds, in cash and/or force account.

NOW THEREFORE, IT IS RESOLVED that the Jonesville City Council hereby authorizes submission of a Michigan Department of Natural Resources Trust Fund Program Application for \$400,000, and further resolves to make available its financial obligation amount of \$225,000 (36%) of a total \$625,000 project cost, during the 2025-2027 fiscal year.

AYES:

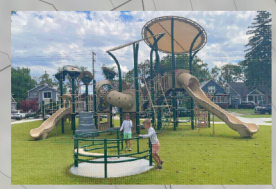
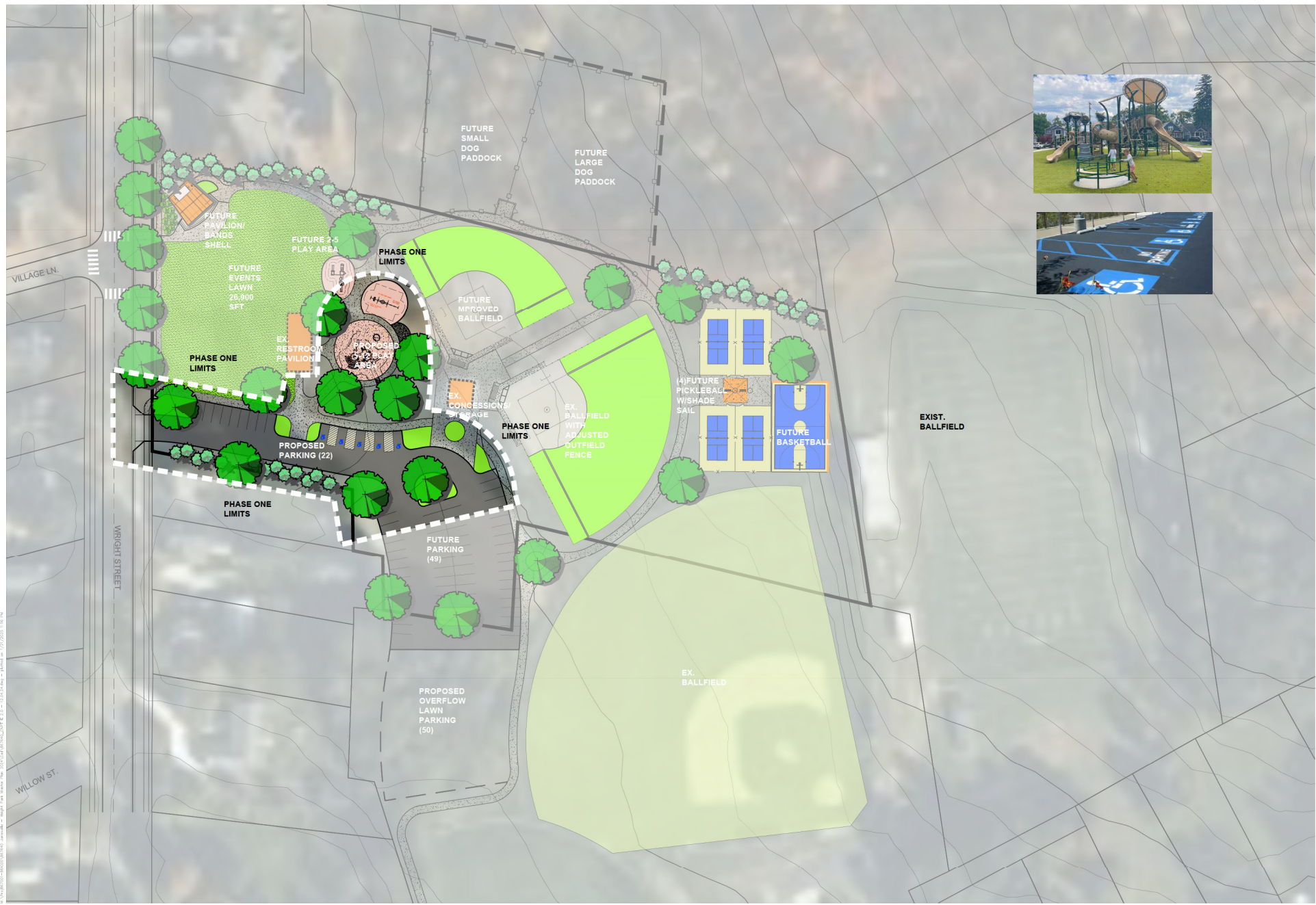
NAYS:

ABSENT:

Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 19th day of March, 2025, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk



2080 Linnell Dr York, ME
 General Inquiries: 603.877.7000
 Fax: 603.877.7005



WRIGHT PARK CONCEPT PLAN E 2.02 - PHASE ONE
 CITY OF JONESVILLE
 12.05.2024

12/15/2024 10:50:11 AM C:\Users\jonesville\OneDrive\Documents\Projects\Wright Park Concept Plan E 2.02 - Phase One\Drawings\Site Plan\SP10001.dwg - 12/15/2024 10:50:11 AM

City of Jonesville

Wright Park Master Plan Improvements

Pre-Design Engineer's Estimate of Construction Costs - Phase 1



Project No.: 867640
 By: RWS
 Date: 1/9/2024

ITEM NO.	ITEM DESCRIPTION	UNIT	EST. QTY	UNIT PRICE	ESTIMATED TOTAL
1	Mobilization, Bonds & Insurance	LSum	1	\$40,000	\$40,000
2	Removals	LSum	1	\$10,000	\$10,000
3	Site Grading	LSum	1	\$50,000	\$50,000
4	Aggregate Base, 6 Inch	Syd	4,000	\$14	\$56,000
5	HMA Paving - 3 Inch (Main Drive & ADA Parking)	Ton	300	\$140	\$42,000
6	Concrete Curb & Gutter	FT	600	\$30	\$18,000
7	Concrete sidewalk, 4 Inch	SFT	5,000	\$8	\$40,000
8	5-12 Play Area w/wood Fibar surfacing	LSum	1	\$250,000	\$250,000
9	Landscaping- Evergreen and Shade Trees	Each	30	\$700	\$21,000
10	Surface Restoration	LSum	1	\$10,000	\$10,000

Construction Subtotal: \$537,000
 20% Contingencies: \$107,400
Construction Total: \$644,000

Desing/Construction Engineering: \$128,800
TOTAL PROJECT COST: \$773,000



MEMORANDUM

TO: Rick Stout, Fleis and Vandenbrink

FROM: Jeffrey M. Gray, City Manager

DATE: January 10, 2025

SUBJECT: Wright Street Park Plan Priorities

The Planning Commission reviewed Concept E 2.02 at their meeting on January 8th and discussed priorities for the various improvements that are proposed. The Commission identified seven distinct component projects listed as follows, in no particular order:

1. Entertainment Pavilion/Bandshell
2. Playground Improvements
 - a. 2-5 Play Area
 - b. 5-12 Play Area
3. Dog Park
4. Improved Ball Fields
5. New Courts
 - a. Pickleball
 - b. Basketball
6. Improved Parking
7. Walking Trails

The Planning Commission engaged in an exercise to poll priorities amongst these various improvements. The five Planning Commission members in attendance participated, along with three staff members, and a member of the public in attendance at the meeting.

Each participant was given 10 sticky notes to apply as individual “votes” to the seven projects. The votes could be distributed as the participant chose, with each vote representing their view of the priority that should be placed on that particular component. Participants were encouraged to vote for the components that they preferred to see accomplished without regard to perceptions on phasing with other components or construction constraints. They were advised that you could provide that context once you had the opportunity to review their preferences.

The photograph below illustrates the board after the votes were tallied. The circled number represents the vote. The Planning Commission also cross referenced the priorities shown in the Recreation Plan, which described those projects as either an (I)mmediate, (M)edium Term, or (L)ong Term priority. The dollar amounts shown on the board reflect approximate costs, as reflected in your previous estimate; these numbers don’t reflect allocation of mobilization, landscaping, grading or other construction costs

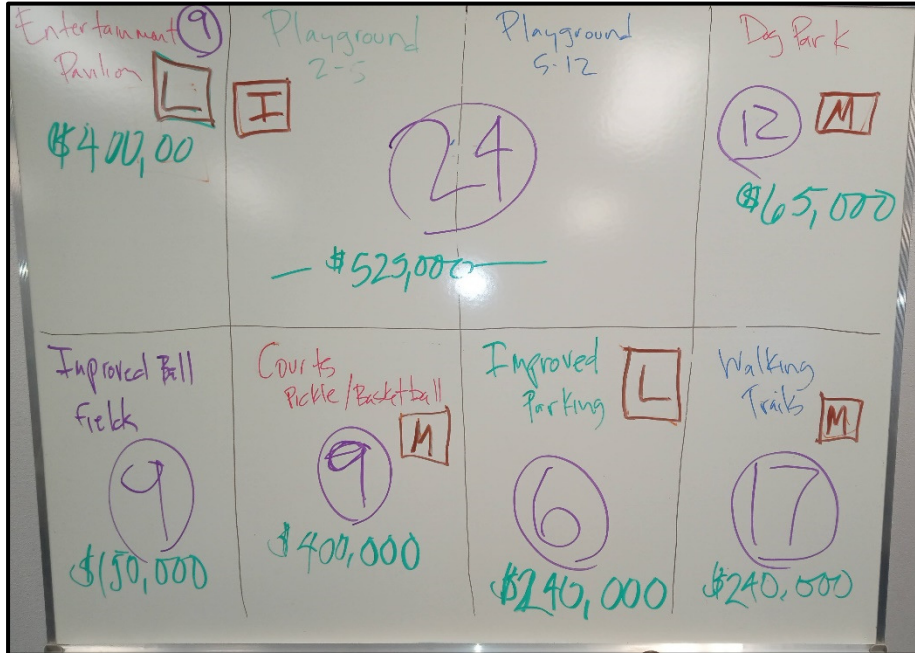
Wright Street Park Plan Priorities

January 10, 2025

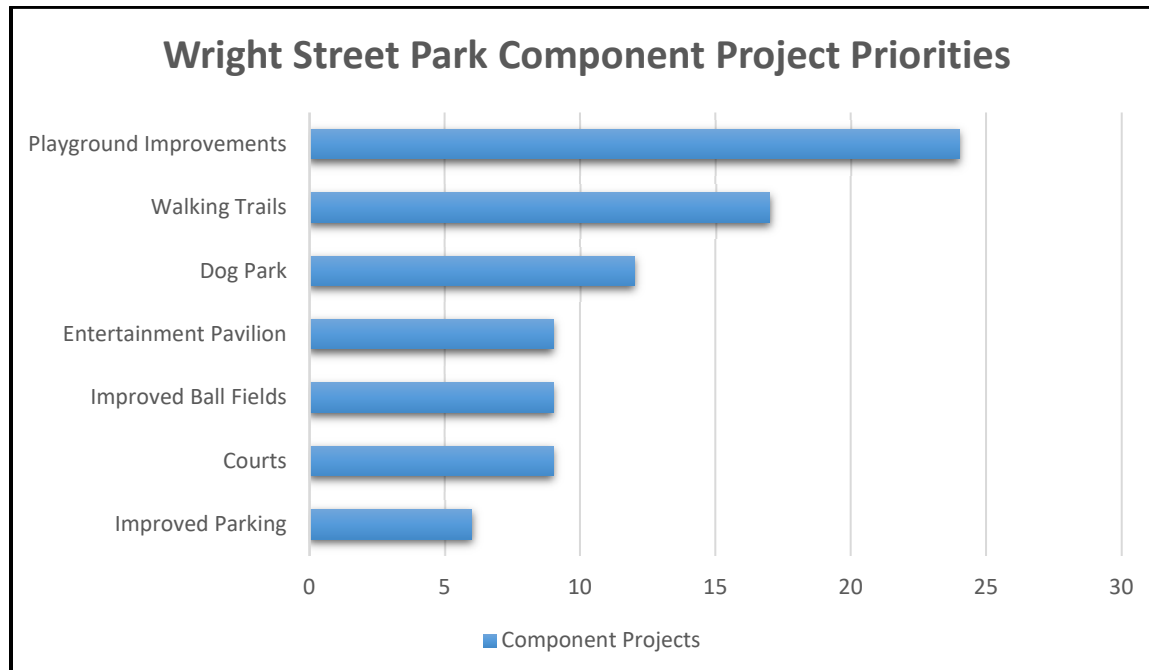
Page 2 of 3

that were distributed throughout the estimate. They were simply used to provide an approximate scale to the respective components.

Priority Voting – January 8th Planning Commission Meeting



With the voting illustrated another way, the priorities were identified as follows:



The Planning Commission will appreciate your guidance on the appropriate phasing and financing of the various improvements in light of these project priorities.

Jonesville Community Schools Football Field

In addition to the discussion on park priorities, I briefed the Planning Commission on my meeting with School Superintendent Erik Weatherwax in reference to the football field that is adjacent and east of the Wright Street Park. The school has recently announced that it has a donor that intends to build a new track and football complex on the high school property.

The land where the current field sits was deeded to the school with the stipulation that if it is no longer used for recreation or educational purposes that ownership would return to the City. The School Board has not determined its intentions with the property, but Superintendent Weatherwax anticipates that it will be probable that the school will not retain ownership of the property. There will be subsequent conversations about certain demolitions that will likely take place, as the main stands and press box have been determined to have certain deficiencies. There are other amenities that will need to be discussed, as well. These include a concession and restroom facility that are currently served with utilities through the school property.

The Planning Commission would appreciate your review of the property for your opinion of its probable use, and whether its addition to the park property would or should change any recommendation about the relationship of improvements to the park property.

Perhaps it would be appropriate to schedule a call or video conference to clarify the Planning Commission discussion and questions.

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. If you have any questions regarding the completion of this form, call 517-335-7491.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date Received by Local Unit
STC Use Only	
▶ Application Number	▶ Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) 3D Plastics, LLC	▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 326199	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 530 Industrial Parkway	▶ 1d. City/Township/Village (indicate which) Jonesville	▶ 1e. County Hillsdale
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment	▶ 3a. School District where facility is located Jonesville	▶ 3b. School Code 30030
▶ 4. Amount of years requested for exemption (1-12 Years) 12 years		

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Our structural foam HDPE products are made from 100% recycled materials, and are 10% recyclable when they reach end of life. We offer a broad range of container footprints and heights, and various pallet sizes and types, to serve the needs of 12+ industries. Building upgrades. This building, while filling most of our needs required certain physical upgrades for our processes to be fully functional.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ _____ Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ <u>2,400,000.00,</u> Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ _____ Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements ▶	10/01/2024	10/01/2026	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	_____	_____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. **0** ▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. **40**

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	_____
b. TV of Personal Property (excluding inventory)	_____
c. Total TV	_____


▶ 12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit)
10/04/1995 ▶ 12c. Is this application for a speculative building (Sec. 3(8))?
 Yes No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Susan M. Smith	13b. Telephone Number (517) 260-2544	13c. Fax Number	13d. E-mail Address ssmith@hillsdaleedp.org
14a. Name of Contact Person Mike Campbell	14b. Telephone Number (502) 316-2023	14c. Fax Number	14d. E-mail Address mike.campbell@tdplastics.c
▶ 15a. Name of Company Officer (No Authorized Agents) Mike Campbell			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number	15d. Date 11/12/2024
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 530 Industrial Parkway Jonesville, MI 49250		15f. Telephone Number (502) 316-2023	15g. E-mail Address mike.campbell@tdplastics.c

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. School Code	
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

For faster service, email the completed application and additional required documentation to PTE@michigan.gov.

An additional submission option is to mail the completed application and required documents to:

**Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909**

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

**City of Jonesville
Bid Tabulation**

Bid For: Street Sweeping

Bid Opening Date/Time: March 13, 2025/10:00 a.m.

Staff Present: Jeff Gray and Charles Crouch

	Bidder Name	Bid Amount
1	DMSC Inc.	\$6,191.16
2	Curbco Sweeping, Inc.	\$3,714.69
3	National Industrial Maintenance, Inc.	\$9,493.15
4	Sanisweep, Inc.	\$4,127.95
5	Progressive Sweeping Contractors	\$6,603.92
6	SCA of MI, LLC	\$4,127.45
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

Eric Frederick
Chief Connectivity Officer
Michigan High-Speed Internet Office
105 W. Allegan St. Lansing, MI 48933

Dear Mr. Eric Frederick and Ms. Jennifer Duffey,

Re: BEAD Grant Support Letter

I am writing this letter on behalf of the _____ to express our support for Comcast's application to implement funds allocated to Michigan through the Broadband Equity Access and Deployment (BEAD) Program. We believe that Comcast's proposal represents a critical opportunity to expand high-speed internet access to the unserved and underserved areas in our community and address a significant gap in connectivity that has long hindered our residents and local businesses.

Access to reliable, high-speed internet is essential for the economic growth, educational opportunities, healthcare access, and overall quality of life of our communities. In recent years, the increasingly digital world has further underscored the necessity of broadband access for remote work, online learning, and telehealth services. Unfortunately, many areas in _____ remain disconnected or inadequately serviced by current internet infrastructure, exacerbating the digital divide.

Comcast's proven record in delivering robust and reliable internet services, investing over \$2.3 billion in Michigan over the past three years, makes them an ideal partner to implement the BEAD program's objectives. Comcast has demonstrated a strong commitment to work with our community to ensure residents are served, provide information to stakeholders, and address digital inequity.

We strongly believe that Comcast's application, if approved, will provide the necessary resources to ensure that all residents of _____ will have the opportunity to participate fully in today's digital economy. This expansion will not only benefit individual households but also empower our local businesses, educational institutions, and healthcare providers by providing them with the connectivity they need to thrive.

Thank you for your attention to this critical issue and for your continued leadership in advancing broadband access across Michigan.

Sincerely,

[Your Name]

[Your Title]

[Local Government Name]

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Date]

Mr. Eric Frederick, Chief Connectivity Officer
Ms. Jennifer Duffey, Grant Administration Manager
Michigan High-Speed Internet Office
State of Michigan | Dept. of Labor & Economic Opportunity

Dear Mr. Frederick & Ms. Duffey,

I am writing to express the enthusiastic support of our community for DMCI Broadband LLC's proposed Michigan BEAD broadband deployment project. As [Your Position/Role] at [Your Organization], I have witnessed firsthand the positive impact that improved internet access can have on a community. We believe that this project is essential for our growth and development, and we fully support DMCI Broadband LLC in this endeavor.

The deployment of high-speed broadband internet will bring numerous benefits to our community, including:

1. **Enhanced Educational Opportunities:** Students of all ages will have access to online resources and tools that are essential for modern education. This includes virtual classrooms, online research materials, and educational programs that can enrich their learning experiences.
2. **Economic Growth:** Reliable internet access is crucial for local businesses to thrive. It allows them to reach new markets, improve operational efficiencies, and compete more effectively in a digital economy. This project will also attract new businesses to our area, creating job opportunities and stimulating economic growth.
3. **Improved Healthcare Services:** Telemedicine and online health resources can significantly enhance healthcare delivery in our community. Residents will be able to consult with healthcare providers remotely, access medical information, and manage their health more effectively.
4. **Social Connectivity:** Broadband internet will help bridge the digital divide, ensuring that all members of our community, including seniors and low-income families, can stay connected with friends and family, access essential services, and participate fully in society.
5. **Enhanced Public Services:** Local government and public service providers will be able to deliver services more efficiently and effectively. This includes emergency response systems, public safety initiatives, and community outreach programs.

DMCI Broadband has demonstrated a strong commitment to working with our community to ensure that the broadband deployment project meets our needs and addresses our concerns. We appreciate the efforts made to engage with residents, gather feedback, and provide transparent communication throughout the planning and implementation process.

We are confident that this project will have a transformative impact on our community, and we are excited about the opportunities it will bring. We urge all parties to support DMCI Broadband in their efforts to bring high-speed internet to our area as part of the Michigan BEAD program.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Signatories: List of community leaders, organizations, and residents who support the project]



THE POWER OF BROADBAND AND THE BEAD PROGRAM

Why Broadband Matters

EDUCATION: Access to online learning at all levels, homework assistance, and virtual classrooms for all.

HEALTHCARE: Improve overall health outcomes with telemedicine appointments, health information access, and remote monitoring.

CONNECTIVITY: Staying connected with friends, family, and the world.

ECONOMIC GROWTH: Increasing opportunities for businesses and job growth.

RURAL DEVELOPMENT: Supporting rural communities with availability of e-commerce and digitization of business practices.

INNOVATION: Fostering entrepreneurship by providing access to self-employment tools and services.

ENTERTAINMENT: Enjoying streaming services, online gaming, and other digital content.

Connecting your Community

The Broadband Equity, Access and Deployment (BEAD) program is moving forward and will soon be accepting grant applications. Nearly \$1.6 billion in federal funding has been allocated to deploy infrastructure to unserved and underserved homes, businesses, and community anchor institutions across our state. Final lists and maps of BEAD-eligible locations will be available in the coming weeks from the Michigan High-Speed Internet Office (MIHI).

How You Can Be Involved

Internet service providers will submit applications to MIHI to secure grant funding to build to each BEAD-eligible location in our state. Your leadership will be important in helping ensure that the BEAD Program works well for your community and your constituents.

Your letters of support will be considered as part of grant application scoring: you can provide a letter of support to one project, multiple projects, or none at all. It is important to know: no BEAD-eligible location will be left out! Any internet service provider who tells you that you must “act now” so that your community is not left behind is not being truthful.

As we prepare for Michigan’s BEAD program, MIHI encourages you to:

- Communicate with ISPs that may approach you to share information about their potential applications.
- Share with the ISPs any input that you may have regarding their proposals (e.g., what permits will be required, best construction routes to minimize impact to the community).
- If you have not done so already, work with your colleagues to ensure that you are preparing to review and respond to permit applications that you anticipate receiving in 2025 for BEAD-funded projects.

Contact

Have questions about Michigan’s BEAD program and what it may mean for you? Contact the Michigan High-speed Internet Office at: LEO-MIHighSpeedInternet@michigan.gov.

For more information, visit : www.michigan.gov/leo/bureaus-agencies/mihi/funding-opportunities/bead or review our our permitting guidebook.



RESOLUTION 2025-05

**A RESOLUTION OF THE CITY OF JONESVILLE RECOGNIZING
THE FAITHFUL AND DEDICATED SERVICE OF**

WHEREAS, _____ has faithfully served the Jonesville community through an array of community activities for numerous years; and

WHEREAS, _____ has demonstrated exceptional community involvement, leadership, volunteerism and has been a role model to Jonesville citizens in the demonstration of good moral conduct; and

WHEREAS, the City of Jonesville desires to formally recognize and appropriately honor said dedicated service of _____; and

NOW, THEREFORE BE IT RESOLVED THAT the City of Jonesville hereby recognizes _____ as the **2025 Jonesville Citizen of the Year**.

BE IT FURTHER RESOLVED THAT the City of Jonesville offers _____ its sincere gratitude and offers its best wishes for continued success in all endeavors and its most heartfelt hopes for sustained good health and prosperity.

This resolution was introduced by Councilperson _____ and supported by Councilperson _____.

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of March, 2025.

Gerald E. Arno, Mayor

Cynthia D. Means, Clerk



RESOLUTION 2025-06

**A RESOLUTION OF THE CITY OF JONESVILLE RECOGNIZING
THE FAITHFUL AND DEDICATED SERVICE OF**

WHEREAS, _____ has faithfully served the Jonesville community through an array of community activities for numerous years; and

WHEREAS, _____ has demonstrated exceptional community involvement, leadership, volunteerism and has been a role model to Jonesville citizens in the demonstration of good moral conduct; and

WHEREAS, the City of Jonesville desires to formally recognize and appropriately honor said dedicated service of _____; and

NOW, THEREFORE BE IT RESOLVED THAT the City of Jonesville hereby recognizes _____ as the **2025 Jonesville Youth Citizen of the Year.**

BE IT FURTHER RESOLVED THAT the City of Jonesville offers _____ its sincere gratitude and offers its best wishes for continued success in all endeavors and its most heartfelt hopes for sustained good health and prosperity.

This resolution was introduced by Councilperson _____ and supported by Councilperson _____.

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of March, 2025.

Gerald E. Arno, Mayor

Cynthia D. Means, Clerk

2025-07

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION – SUPPORT APPROPRIATION REQUEST
SERVICE LINE REPLACEMENTS AND WATER SYSTEM IMPROVEMENTS**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 19th day of March 2025, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the Michigan Department of Environment, Great Lakes, and Energy and the Environmental Protection Agency have mandated that the City replace private water services containing lead and or galvanized pipes; and

WHEREAS, the City of Jonesville has taken appropriate operational measures to protect the public from the health and safety risks of lead exposure, and also supports the elimination of lead from the drinking water system; and

WHEREAS, the cost to comply with the mandate would create a substantial financial burden to the residents and businesses who support the operation of the water system through service charges; and

WHEREAS, the City is committed to pursuing funding opportunities that will assure clean, safe drinking water be provided at a reasonable cost to all users of the water system.

NOW THEREFORE, IT IS RESOLVED that the Jonesville City Council supports the application for an appropriation to offset the costs of service line replacements and water system improvements.

AYES:

NAYS:

ABSENT:

Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 19th day of March, 2025, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk

Act No. 2
Public Acts of 2025
Approved by the Governor
February 21, 2025
Filed with the Secretary of State
February 21, 2025
EFFECTIVE DATE: February 21, 2025

**STATE OF MICHIGAN
103RD LEGISLATURE
REGULAR SESSION OF 2025**

Introduced by Reps. DeBoyer, Roth, Aragona, Markkanen, BeGole, Prestin, Wozniak, Wendzel, Schmaltz, DeBoer, DeSana, Cavitt, Beson, Harris, St. Germaine, Steele, Bollin, Martin, Meerman, Woolford, Bruck, Kunse, Fox, Kelly, Hoadley, Alexander, Lightner, Slagh, Rigas, Frisbie, Schuette, Fairbairn, Borton, Maddock, Jenkins-Arno, Bierlein, Mueller, Wortz, VanderWall and Greene

ENROLLED HOUSE BILL No. 4002

AN ACT to amend 2018 PA 338, entitled “An initiation of legislation to provide workers with the right to earn sick time for personal or family health needs, as well as purposes related to domestic violence and sexual assault and school meetings needed as the result of a child’s disability, health issues or issues due to domestic violence and sexual assault; to specify the conditions for accruing and using earned sick time; to prohibit retaliation against an employee for requesting, exercising, or enforcing rights granted in this act; to prescribe powers and duties of certain state departments, agencies, and officers; to provide for promulgation of rules; and to provide remedies and sanctions,” by amending the title and sections 2, 3, 4, 5, 6, 7, 8, and 12 (MCL 408.962, 408.963, 408.964, 408.965, 408.966, 408.967, 408.968, and 408.972) and by adding section 3a.

The People of the State of Michigan enact:

TITLE

An act to require certain employers to provide certain employees with earned sick time that may be used for certain purposes; to specify the conditions for accruing and using earned sick time; to prohibit an employer from taking retaliatory personnel action against certain employees for certain acts; to provide for the powers and duties of certain state officers and entities; to provide for promulgation of rules; and to provide remedies and sanctions.

Sec. 2. As used in this act:

- (a) “Department” means the department of labor and economic opportunity.
- (b) “Director” means the director of the department or the director’s designee.
- (c) “Domestic partner” means an adult in a committed relationship with another adult, including both same-sex and different-sex relationships. As used in this subdivision, “committed relationship” means a relationship in which the employee and another individual share responsibility for a significant measure of each other’s common welfare, such as any relationship between individuals of the same or different sex that is granted legal recognition by a state, political subdivision, or the District of Columbia as a marriage or analogous relationship, including, but not limited to, a civil union.
- (d) “Domestic violence” means that term as defined in section 1 of 1978 PA 389, MCL 400.1501.
- (e) “Earned sick time” means time off from work that is provided by an employer to an employee, whether paid or unpaid, that can be used for the purposes described in section 4.

(f) "Employee" means an individual engaged in service to an employer in the business of the employer. Employee does not include any of the following:

(i) An individual employed by the United States government.

(ii) An individual who works in accordance with a policy of an employer if both of the following conditions are met:

(A) The policy allows the individual to schedule the individual's own working hours.

(B) The policy prohibits the employer from taking adverse personnel action against the individual if the individual does not schedule a minimum number of working hours.

(iii) An unpaid trainee or unpaid intern.

(iv) An individual who is employed in accordance with the youth employment standards act, 1978 PA 90, MCL 409.101 to 409.124.

(g) "Employer" means any person, firm, business, educational institution, corporation, limited liability company, government entity, or other entity that employs 1 or more individuals. Employer does not include the United States government.

(h) "Family member" includes all of the following:

(i) A biological, adopted or foster child, stepchild or legal ward, a child of a domestic partner, or a child to whom the employee stands in loco parentis.

(ii) A biological parent, foster parent, stepparent, or adoptive parent or a legal guardian of an employee or an employee's spouse or domestic partner or an individual who stood in loco parentis when the employee was a minor child.

(iii) An individual to whom the employee is legally married under the laws of any state or a domestic partner.

(iv) A grandparent.

(v) A grandchild.

(vi) A biological, foster, or adopted sibling.

(vii) An individual related by blood to the employee.

(viii) An individual whose close association with the employee is the equivalent of a family relationship.

(i) "Health care professional" means any of the following:

(i) A person licensed under federal law or the law of this state to provide health care services, including, but not limited to, nurses, doctors, and emergency room personnel.

(ii) A certified midwife.

(j) "Retaliatory personnel action" means any of the following:

(i) Denial of any right guaranteed under this act.

(ii) A threat, discharge, suspension, demotion, reduction of hours, or other adverse personnel action against an employee or former employee for exercise of a right guaranteed under this act.

(iii) Sanctions against an employee who is a recipient of public benefits for exercise of a right guaranteed under this act.

(iv) Interference with, or punishment for, an individual's participation in any manner in an investigation, proceeding, or hearing under this act.

(k) "Sexual assault" means any act that constitutes a violation of section 520b, 520c, 520d, 520e, or 520g of the Michigan penal code, 1931 PA 328, MCL 750.520b, 750.520c, 750.520d, 750.520e, and 750.520g.

(l) "Small business" means an employer for which 10 or fewer individuals work for compensation during a given week. In determining the number of individuals performing work for compensation during a given week, all individuals performing work for compensation on a full-time, part-time, or temporary basis must be counted, including individuals made available to work through the services of a temporary services or staffing agency or similar entity. An employer is not a small business if it maintained more than 10 employees on its payroll during any 20 or more calendar workweeks in either the current or immediately preceding calendar year.

(m) "Unpaid trainee or unpaid intern" means an individual who receives training from an employer in accordance with all of the following:

(i) The training the individual receives is similar to the experience provided in a vocational school.

(ii) The training is for the benefit of the individual.

(iii) The individual does not displace the employer's employees, but works under close supervision.

(iv) The employer receives no immediate advantage from the activities of the individual and, on occasion, the employer's operations may be impeded by the individual.

(v) The individual is not entitled to a job at the conclusion of the training.

(vi) The employer and the individual understand that the individual is not entitled to wages for time spent in training.

Sec. 3. (1) An employer shall provide earned sick time to each of the employer's employees in this state.

(2) Except as otherwise provided in section 12, this subsection, and subsection (4), an employee of a small business must accrue a minimum of 1 hour of paid earned sick time for every 30 hours worked, not including

hours used as paid time off, but may not use more than 40 hours of paid earned sick time in a year unless the employer selects a higher limit. As an alternative to the accrual of paid earned sick time, a small business may provide an employee not less than 40 hours of paid earned sick time at the beginning of a year for immediate use. Notwithstanding the requirements of subsection (6), this act does not require a small business to do any of the following until October 1, 2025:

- (a) Allow an employee to accrue paid earned sick time in accordance with this subsection.
- (b) Provide paid earned sick time to an employee as an alternative to the accrual of paid earned sick time.
- (c) Calculate and track an employee's accrual of paid earned sick time.

(3) Except as otherwise provided in this subsection and subsection (4), all other employees must accrue a minimum of 1 hour of paid earned sick time for every 30 hours worked, not including hours used as paid time off, but may not use more than 72 hours of paid earned sick time in a year, unless the employer selects a higher limit. As an alternative to the accrual of paid earned sick time, an employer may provide an employee not less than 72 hours of paid earned sick time at the beginning of a year for immediate use.

(4) As an alternative to the accrual of paid earned sick time, an employer that employs a part-time employee may provide paid earned sick time to the part-time employee at the beginning of a year for immediate use in accordance with all of the following requirements:

(a) The employer provides the part-time employee with a written notice of how many hours the part-time employee is expected to work for a year at the time of hire.

(b) The amount of earned sick time provided to the part-time employee at the beginning of the year is, at a minimum, proportional to the earned sick time that the part-time employee would accrue if the part-time employee worked all of the hours expected as provided in the written notice.

(c) If the part-time employee works more hours than what is expected as provided in the written notice, the employer must provide the part-time employee with additional earned sick time in accordance with the accrual requirements under this section.

(5) Subject to the requirements of this subsection, earned sick time carries over from year to year, but a small business is not required to allow an employee to use more than 40 hours of paid earned sick time in a single year, and all other employers are not required to allow an employee to use more than 72 hours of paid earned sick time in a single year. An employer shall allow an employee to carry over all of the employee's unused accrued paid earned sick time not to exceed 72 hours or, if the employer is a small business, not to exceed 40 hours from 1 year to the next year, unless the employer selects a higher limit. This act does not require an employer that provides paid earned sick time at the beginning of a year as described in subsections (2) to (4) to do any of the following:

(a) Allow an employee to carry over any unused earned sick time from 1 year to the next year.

(b) Calculate and track an employee's accrual of paid earned sick time.

(c) Pay the employee the value of the employee's unused accrued paid earned sick time at the end of the year in which the earned sick time was accrued.

(6) Earned sick time as provided in this section begins to accrue on the effective date of this act, or upon commencement of the employee's employment, whichever is later. An employee may use accrued earned sick time as it is accrued, except that an employer may require an employee hired after the effective date of the 2025 amendatory act that amended this section to wait until 120 calendar days after commencing employment before using accrued earned sick time.

(7) An employer is in compliance with this section if the employer meets either of the following conditions:

(a) Provides the employer's employees with paid time off in not less than the same amounts of time off as provided under this act that may be used for the purposes described in section 4 or any other purpose. If an employee uses paid time off as described in this subdivision for the purposes described in section 4, this act applies to the use of that paid time off. This act does not require an employer that provides paid time off as described in this subdivision to allow an employee to use paid time off for the purposes described in section 4 in an amount that exceeds the amounts of time off provided under this act.

(b) The employer is a signatory to a collective bargaining agreement that requires contributions to a multiemployer plan as that term is defined in section 3 of subtitle A of title I of the employee retirement income security act of 1974, 29 USC 1002, that may be used under the same conditions as provided for under this act, in an amount equal to or greater than what is required to be provided under this act, and that accrues at a rate equal to or greater than the rate described in subsections (2) and (3). This act does not require a multiemployer plan that provides benefits in accordance with this act to pay accrued paid sick leave benefits if an employer does not remit required contributions to the plan. If an employer does not make required contributions to the multiemployer plan as provided in this subdivision, the employer is not considered to be in compliance with the employer's obligations under this act.

(8) An employer shall pay each employee using paid earned sick time at a pay rate equal to the greater of either the normal hourly wage or base wage for that employee or the minimum wage established under the improved workforce opportunity wage act, 2018 PA 337, MCL 408.931 to 408.945, but not less than the minimum

wage rate established in section 4 of the improved workforce opportunity wage act, 2018 PA 337, MCL 408.934. This act does not require an employer to include overtime pay, holiday pay, bonuses, commissions, supplemental pay, piece-rate pay, tips, or gratuities in the calculation of an employee's normal hourly wage or base wage.

(9) An employer shall not require an employee to search for or secure a replacement worker as a condition for using earned sick time.

(10) For purposes of subsections (2) to (5), "year" means a regular and consecutive 12-month period, as determined by an employer.

(11) For purposes of earned sick time accrual under this act, all of the following apply:

(a) An employee who is exempt from overtime requirements under section 13(a)(1) of the fair labor standards act, 29 USC 213, is assumed to work 40 hours in each workweek unless the employee's normal workweek is less than 40 hours, in which case earned sick time accrues based on that normal workweek.

(b) An employee who is covered under 29 CFR 825.801 is assumed to have worked not less than 40 hours in each workweek or is assumed to have worked not less than 30 hours if employed by a small business.

Sec. 3a. An employer that makes contributions to a multiemployer plan as described in section 3(7)(b) shall not require an employee to wait until 120 calendar days after commencing employment with that employer before using unused accrued earned sick time and nonforfeited paid sick leave benefits that were earned as a result of past service for a different employer that also made contributions to the same multiemployer plan or any paid sick leave benefits earned by working under the collective bargaining agreement for that employer. Contributions required under the collective bargaining agreement or other employment agreement for the paid sick leave plan are due on the same schedule as the other fringe benefit funds or plans to which the signatory employer must contribute.

Sec. 4. (1) An employer shall allow an employee to use the earned sick time accrued or provided under section 3 for any of the following purposes:

(a) The employee's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment of the employee's mental or physical illness, injury, or health condition; or preventative medical care for the employee.

(b) For the employee's family member's mental or physical illness, injury, or health condition, medical diagnosis, care, or treatment of the employee's family member's mental or physical illness, injury, or health condition or preventative medical care for a family member of the employee.

(c) If the employee or the employee's family member is a victim of domestic violence or sexual assault, for medical care or psychological or other counseling for physical or psychological injury or disability, to obtain services from a victim services organization, to relocate due to domestic violence or sexual assault, to obtain legal services, or to participate in any civil or criminal proceedings related to or resulting from the domestic violence or sexual assault.

(d) For meetings at a child's school or place of care related to the child's health or disability, or the effects of domestic violence or sexual assault on the child.

(e) For closure of the employee's place of business by order of a public official due to a public health emergency, for an employee's need to care for a child whose school or place of care has been closed by order of a public official due to a public health emergency, or when it has been determined by the health authorities having jurisdiction or by a health care provider that the employee's or employee's family member's presence in the community would jeopardize the health of others because of the employee's or family member's exposure to a communicable disease, whether or not the employee or family member has actually contracted the communicable disease.

(2) If the employee's need to use earned sick time is foreseeable, an employer may require advance notice, not to exceed 7 days before the date the earned sick time is to begin, of the intention to use the earned sick time.

(3) If the employee's need for the earned sick time is not foreseeable, an employer, may require the employee to give notice of the intention in either of the following manners:

(a) As soon as practicable.

(b) In accordance with the employer's policy related to requesting or using sick time or leave if both of the following are met:

(i) On the date of the employee's hire, on the effective date of the 2025 amendatory act that added this subparagraph, or on the date that the employer's policy takes effect, whichever is latest, the employer provides the employee with a written copy of the policy that includes procedures for how the employee must provide notice.

(ii) The employer's notice requirement allows the employee to provide notice after the employee is aware of the need for the earned sick time.

(4) An employer that requires notice for sick time that is not foreseeable under subsection (3)(b) shall not deny an employee's use of earned sick time that is not foreseeable if either of the following conditions applies:

(a) The employer did not provide a written policy to the employee as required under subsection (3)(b)(i).

(b) The employer made a change to the written policy and did not provide notice of the change to the employee within 5 days after the change.

(5) Earned sick time may be used in 1-hour increments or the smallest increment that the employer uses to account for absences of use of other time.

(6) For earned sick time of more than 3 consecutive days, an employer may require reasonable documentation that the earned sick time has been used for a purpose described in subsection (1). Upon the employer's request, the employee must provide the documentation to the employer not more than 15 days after the employer's request. The employer shall not delay the commencement of earned sick time on the basis that the employer has not yet received documentation. Documentation signed by a health care professional indicating that earned sick time is necessary is reasonable documentation for purposes of this subsection. In cases of domestic violence or sexual assault, any of the following types of documentation selected by the employee are considered reasonable documentation:

(a) A police report indicating that the employee or the employee's family member was a victim of domestic violence or sexual assault.

(b) A signed statement from a victim and witness advocate affirming that the employee or employee's family member is receiving services from a victim services organization.

(c) A court document indicating that the employee or employee's family member is involved in legal action related to domestic violence or sexual assault.

(7) An employer shall not require that the documentation explain the nature of the illness or the details of the violence. If an employer chooses to require documentation for earned sick time, the employer is responsible for paying all out-of-pocket expenses the employee incurs in obtaining the documentation. If the employee does have health insurance, the employer is responsible for paying any costs charged to the employee by the health care provider for providing the specific documentation required by the employer.

(8) An employer shall not require disclosure of details relating to domestic violence or sexual assault or the details of an employee's or an employee's family member's medical condition as a condition of providing earned sick time under this act. If an employer possesses health information or information pertaining to domestic violence or sexual assault about an employee or employee's family member, the employer shall treat that information as confidential and shall not disclose that information except to the affected employee or with the permission of the affected employee.

(9) This act does not require an employer to provide earned sick time for any purposes other than as described in this section.

Sec. 5. (1) If an employee is transferred to a separate division, entity, or location, but remains employed by the same employer, the employee retains all earned sick time that was accrued at the prior division, entity, or location and may use all accrued earned sick time as provided in section 4. If an employee separates from employment and is rehired by the same employer not more than 2 months after the separation, the employer shall reinstate previously accrued, unused earned sick time and shall allow the reinstated employee to use that earned sick time and accrue additional earned sick time upon reinstatement. This subsection does not apply if an employer pays an employee the value of the employee's unused accrued earned sick time at the time of a transfer or separation.

(2) If a different employer succeeds or takes the place of an existing employer, the successor employer assumes the responsibility for the earned sick time rights that employees who remain employed by the successor employer accrued under the original employer. Those employees are entitled to use earned sick time previously accrued on the terms provided in this act. This subsection does not apply if an employer pays an employee the value of the employee's unused accrued earned sick time at the time of a succession.

(3) This act does not require an employer to provide financial or other reimbursement to an employee for accrued earned sick time that was not used upon the employee's termination, resignation, retirement, or other separation from employment.

Sec. 6. (1) An employer or any other person shall not interfere with, restrain, or deny the exercise of, or the attempt to exercise, any right protected under this act.

(2) An employer shall not take retaliatory personnel action or discriminate against an employee because the employee has exercised a right protected under this act. Rights protected by this act include, but are not limited to, the right to use earned sick time under this act, the right to file a complaint or inform any person about any employer's alleged violation of this act, the right to cooperate with the department in the department's investigations of alleged violations of this act, and the right to inform any person of the person's rights under this act.

(3) An employer's absence control policy must not treat earned sick time taken under this act as an absence that may lead to or result in retaliatory personnel action.

(4) The protections in this section apply to any person that mistakenly but in good faith alleges a violation of this section.

(5) An employer may take adverse personnel action against an employee if the employee uses earned sick time for a purpose other than a purpose described in section 4, or violates the notice requirements under this act.

Sec. 7. (1) If an employer violates this act, the employee affected by the violation, at any time not later than 3 years after the violation, may file a claim with the department. The department shall investigate the claim.

(2) The director shall enforce the provisions of this act. In enforcing this act, the director shall do both of the following:

(a) Establish a system that uses multiple means of communication to receive complaints that are related to noncompliance with this act.

(b) Investigate complaints received by the department in a timely manner.

(3) Any person that alleges a violation of this act has the right to file a complaint with the department. The department shall encourage reporting pursuant to this subsection by keeping confidential, to the maximum extent permitted by applicable laws, the name and other identifying information of the employee or person reporting the violation. However, if the person provides authorization to the department, the department may disclose the person's name and identifying information as necessary to enforce this act or for other appropriate purposes.

(4) Upon receiving a complaint alleging a violation of this act, the department shall investigate the complaint and attempt to resolve it through mediation between the complainant and the subject of the complaint, or other means. The department shall keep a complainant notified regarding the status of the complainant's complaint and any resultant investigation. If the department believes that a violation has occurred, it shall issue to the offending person or entity a notice of violation and the relief required of the offending person or entity. The department shall prescribe the form and wording of such notices of violation including any method of appealing the decision of the department.

(5) The department may impose penalties and grant an employee or former employee all appropriate relief, including but not limited to, payment of all earned sick time improperly withheld, any and all damages incurred by the complaint as the result of violation of this act, back pay, and reinstatement in the case of job loss.

(6) If the director determines that there is reasonable cause to believe that an employer violated this act and the department is subsequently unable to obtain voluntary compliance by the employer within a reasonable time, the department shall bring a civil action on behalf of the employee. The department may investigate and file a civil action on behalf of all employees of that employer who are similarly situated at the same worksite. Except as otherwise provided under section 12, a contract or agreement between the employer and the employee or any acceptance by the employee of a paid or unpaid leave policy that provides fewer rights or benefits than provided by this act is void and unenforceable.

(7) In addition to liability for civil remedies described in this section, an employer that takes retaliatory personnel action against an employee or former employee is subject to a civil fine of not more than \$1,000.00 for each violation.

(8) In addition to liability for civil remedies described in this section, an employer that fails to provide earned sick time to an employee in violation of this act is subject to a civil fine of not more than 8 times the employee's normal hourly wage.

(9) An employer that willfully violates a notice or posting requirement of section 8 is subject to a civil fine of not more than \$100.00 for each violation.

Sec. 8. (1) An employer subject to this act shall provide written notice to each employee at the time of hiring or not later than 30 days the effective date of the 2025 amendatory act that amended this section, whichever is later, including, but not limited to, all of the following:

(a) The amount of earned sick time required to be provided to an employee under this act.

(b) The employer's choice of how to calculate a year as that term is defined under section 3.

(c) The terms under which earned sick time may be used.

(d) That retaliatory personnel action taken by the employer against an employee for requesting or using earned sick time for which the employee is eligible is prohibited.

(e) The employee's right to file a complaint with the department for any violation of this act.

(2) The notice required under subsection (1) shall be in English, Spanish, and any language that is the first language spoken by at least 10% of the employer's workforce, if the department has translated the notice into that language.

(3) An employer shall display a poster at the employer's place of business, in a conspicuous place that is accessible to employees, that contains the information in subsection (1). The poster displayed must be in English, Spanish, and any language that is the first language spoken by not less than 10% of the employer's workforce, if the department has translated the poster into that language.

(4) The department shall create and make available to employers notices and posters that contain the information required under subsection (1) for the employers' use in complying with this section. The department shall provide the notices and posters in English, Spanish, and any other language deemed appropriate by the department.

Sec. 12. (1) If an employer's employees are covered by a collective bargaining agreement in effect on the effective date of this act and the collective bargaining agreement conflicts with this act, this act applies beginning on the stated expiration date in the collective bargaining agreement, notwithstanding any statement in the agreement that it continues in force until a future date or event or the execution of a new collective bargaining agreement.

(2) If an employer's employee is covered by a contract, not including an employer policy signed by the employee, and all of the following requirements are satisfied, this act applies beginning on the stated expiration date in the contract, notwithstanding any statement in the contract that the contract continues in force until a future date or event or the execution of a new contract:

(a) The employer and employee signed the contract on or before December 31, 2024.

(b) The contract is effective for not longer than 3 years.

(c) The contract conflicts with this act.

(d) The employer notifies the department of the contract.

(3) If a small business did not employ an employee on or before February 21, 2022, the small employer is not required to comply with this act until 3 years after the date that the employer first employs an employee.

Enacting section 1. This amendatory act takes effect on February 21, 2025 at 12:02 a.m.

This act is ordered to take immediate effect.

Clerk of the House of Representatives

Secretary of the Senate

Approved _____

Governor

2025-09

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – IRON REMOVAL PLANT DRIVEWAY ACCESS

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 19th day of March 2025, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, access to the City’s Iron Removal Plant from Beck Street is provided by an easement over property owned by Key Opportunities, Inc. (“Owner”); and

WHEREAS, the Owner has submitted plans to develop its property for residential use and is seeking approval from the Michigan Department of Transportation (MDOT) for installation of a private roadway access to Beck Street to service said development; and

WHEREAS, the City’s driveway is necessary for service of overhead and underground utilities that serve the Iron Removal Plant, as well as essential public water utilities that serve the residents and businesses of the City of Jonesville; and

WHEREAS, the City wishes to commit to the use and operation of its driveway in a manner that will minimize conflicts with the new development roadway and minimize risks to motorists and pedestrians who utilize Beck Street.

NOW THEREFORE, IT IS RESOLVED that the Jonesville City Council agrees that its driveway is for the exclusive use of the City for access to and operation of its Iron Removal Plant and that access will not be granted to surrounding property owners. The City agrees to install a secure gate near the Beck Street right-of-way to make the limited use of the driveway apparent to motorists on Beck Street. Said gate shall be placed in a location agreeable to MDOT.

BE IT FURTHER RESOLVED that while the City of Jonesville has no intentions to change the use of the Iron Removal Plant property, it is understood that future changes of use that permanently and substantially increase the average daily traffic (ADT) on the driveway may require the driveway to be modified, subject to the review of MDOT.

AYES:

NAYS:

ABSENT:

Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 19th day

of March, 2025, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk

STATEMENT		Customer Name	PAGE 1
		CITY OF JONESVILLE	
Remit to: State of Michigan Attn: Finance Cashier P.O. Box 30648 Lansing MI 48909	Customer Account Number	MDOT00211	Statement Closing Date 01-05-25
		AR Dept/BPRO 591:ACT51	Due Date 02-04-25
			Amount Enclosed

Bill to:
CITY OF JONESVILLE
JONESVILLE CITY TREASURER
265 E. CHICAGO
JONESVILLE MI 49250

Payment Method: Check Money Order
Please write Customer Account No. on front of Check or Money Order.
DO NOT MAIL CASH

Please check if address has changed. Write correct address on back of stub and attach with payment.

Please detach the above stub and return with your remittance payable to Dept. of Transportation

Transportation



RECEIVED
JAN 21 2025

BY: _____

ORIGINAL

Customer Account Number MDOT00211	Statement Closing Date 01-05-25
Customer Name CITY OF JONESVILLE	IF YOU HAVE ANY QUESTIONS, PLEASE CALL

Current Period Charges

Description	Date	Transaction ID	Charges
-	12-30-24	CARE1591REIM25000474	\$23,030.00

Important Customer Information

CONTACT :	591
-----------	-----

MDOT
Michigan Department of Transportation
Statement Date: 01/07/2025

MDOT00211 - CITY OF JONESVILLE

RECEIVED
JAN 21 2025

Program: 202988CON

Federal Project: 22A0825

Description: Maumee St

Phase: 01 Construction Contract

BY: _____

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

A00141	#MULTIVALUE	2022-5407 CITY OF JONESVILLE			
	Current Budget	Cash Expenditures	Collected	Balance Due	
Federal	415,438.30	415,438.30			
Local	191,235.12	225,082.62	202,052.62	23,030.00	

Phase: 03 Advertising

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

A00141	81.85				
	Current Budget	Cash Expenditures	Collected	Balance Due	
Federal	163.70	24.95			
Local	36.30	5.53	0.00	0.00	

Vendor Code	Vendor Legal Name	Vendor Alias/DBA Name
MDOT00211	CITY OF JONESVILLE	

Instruction: Instruction: Remit this listing of Balance Due by Program with the payment. Payments will be applied to all programs with a balance due, unless otherwise noted.

Statement Date: 01/07/2025

- Pay in Full (default if neither box is checked)
 Manual allocation specified by Program in Paid Amount below

Remittance Information:

State of Michigan
 Attention: Finance Cashier
 P.O. Box 30648
 Lansing, MI 48909

Program	Balance Due
202988CON -	23,030

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2024

DESCRIPTION	YTD BALANCE 12/31/2024 NORMAL (ABNORMAL)	2024-25 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	1,471,923.37	3,127,607.50	47.06%	Property tax collection
Expenditures				
101-CITY COUNCIL	18,056.12	28,000.00	64.49%	MML training/audit/Domestic Harmony
172-CITY MANAGER	68,984.97	134,552.00	51.27%	
191-ELECTIONS	7,032.15	4,100.00	171.52%	August/November elections
215-CLERK	150.00	65,922.00	0.23%	
218-GENERAL OFFICE	128,929.45	262,601.50	49.10%	
247-BOARD OF REVIEW	233.05	1,045.00	22.30%	
253-TREASURER	2,946.67	3,000.00	98.22%	Tax bills/tax roll maint
257-ASSESSOR	11,340.00	23,860.40	47.53%	
258-DATA PROCESSING/COMPUTER DEI	5,159.94	31,125.00	16.58%	
265-CITY HALL	13,420.90	14,015.00	95.76%	Property/liability insurance
276-CEMETERY	30,503.00	87,865.00	34.72%	
285-FREEDOM MEMORIAL	476.77	900.00	52.97%	Property/liability insurance
301-POLICE DEPARTMENT	195,568.60	373,004.00	52.43%	
336-FIRE DEPARTMENT	70,913.94	206,438.00	34.35%	
410-PLANNING & ZONING COMMISSION	1,598.61	4,396.00	36.37%	
441-RADIO TOWER PROPERTY	0.00	0.00		
442-PARKING LOTS	4,580.22	14,090.00	32.51%	
443-SIDEWALKS	123.13	1,210,430.00	0.01%	
444-DEPT. OF PUBLIC WORKS	9,384.92	26,340.00	35.63%	DPW Admin time
448-STREET LIGHTING	20,045.44	33,000.00	60.74%	Electricity
526-SANITARY LAND FILL	557.74	8,325.00	6.70%	
751-RECREATION DEPARTMENT	5,029.12	43,416.00	11.58%	
770-PARKS	39,159.09	85,835.00	45.62%	Trash receptacles/playground border
780-RAIL/TRAIL	3,093.49	15,885.00	19.47%	
858-FRINGE BENEFITS	9,493.16	44,420.00	21.37%	DPW leave time
865-INSURANCE	10,932.00	14,500.00	75.39%	Work Comp/Prop Liab Insurance
897-OTHER ACTIVITIES	308,977.59	419,272.00	73.69%	Taxes to Local St
TOTAL Expenditures	966,690.07	3,156,336.90	30.63%	
NET OF REVENUES & EXPENDITURES	505,233.30	(28,729.40)	-1758.59%	

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2024

DESCRIPTION	YTD BALANCE 12/31/2024 NORMAL (ABNORMAL)	2024-25 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	154,400.91	302,615.00	51.02%	
Expenditures				
465-ROUTINE MAINTENANCE	30,538.52	89,795.00	34.01%	Mowing/street sweeping/cut trees
474-TRAFFIC CONTROL	321.37	4,405.00	7.30%	Paint traffic lines
478-WINTER MAINTENANCE	2,779.30	22,915.00	12.13%	
900-ADMINISTRATION	3,731.00	58,924.00	6.33%	Admin wages
TOTAL Expenditures	37,370.19	176,039.00	21.23%	
NET OF REVENUES & EXPENDITURES	117,030.72	126,576.00	92.46%	
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	392,992.75	1,564,645.00	25.12%	Tax revenue from Gen Fund
Expenditures				
451-STREET CONSTRUCTION	1,325,641.99	1,445,135.40	91.73%	West/Adrian St construction
465-ROUTINE MAINTENANCE	43,044.96	112,970.00	38.10%	Mowing/street sweeping/cut trees
474-TRAFFIC CONTROL	444.24	3,941.00	11.27%	Paint traffic lines
478-WINTER MAINTENANCE	2,856.10	18,335.00	15.58%	
900-ADMINISTRATION	89,432.20	167,684.00	53.33%	Admin wages/debt service
905-DEBT SERVICE	500.00	0.00	#DIV/0!	Debt service agent fees
TOTAL Expenditures	1,461,919.49	1,748,065.40	83.63%	
NET OF REVENUES & EXPENDITURES	(1,068,926.74)	(183,420.40)	582.77%	
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	14,433.35	37,590.00	38.40%	
Expenditures				
465-ROUTINE MAINTENANCE	9,691.27	16,890.00	57.38%	Street sweeping/mow road edges
474-TRAFFIC CONTROL	506.23	550.00	92.04%	Paint curbs & traffic lines
478-WINTER MAINTENANCE	2,477.03	9,045.00	27.39%	
900-ADMINISTRATION	1,057.02	11,103.00	9.52%	Overhead to Gen Fund
TOTAL Expenditures	13,731.55	37,588.00	36.53%	
NET OF REVENUES & EXPENDITURES	701.80	2.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2024

DESCRIPTION	YTD BALANCE 12/31/2024 NORMAL (ABNORMAL)	2024-25 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	414,959.68	451,200.00	91.97%	PPT reimbursement
Expenditures				
729-DEVELOPMENT ACTIVITIES	34,616.08	368,925.00	9.38%	
TOTAL Expenditures	34,616.08	368,925.00	9.38%	
NET OF REVENUES & EXPENDITURES	380,343.60	82,275.00	462.28%	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	22,441.25	1,386,000.00	1.62%	
Expenditures				
442-PARKING LOTS	445.79	15,290.00	2.92%	
443-SIDEWALKS	175.51	1,621.00	10.83%	
729-DEVELOPMENT ACTIVITIES	9,761.01	1,262,801.00	0.77%	Admin wages
733-DOWNTOWN/STREETSCAPE	4,879.85	42,710.00	11.43%	Prop & liab insur/electric/watering
895-PROMOTIONS	10,552.22	11,535.00	91.48%	Fall Display/Christmas in Jonesville
897-OTHER ACTIVITIES	0.00	0.00		Debt service
TOTAL Expenditures	25,814.38	1,333,957.00	1.94%	
NET OF REVENUES & EXPENDITURES	(3,373.13)	52,043.00	-6.48%	
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	68,000.01	82,000.00	82.93%	West St debt
Expenditures				
907-D.D.A. BOND	0.00	0.00		
908-LOCAL STREET BOND	68,000.01	82,000.00	82.93%	West St debt
TOTAL Expenditures	68,000.01	82,000.00	82.93%	
NET OF REVENUES & EXPENDITURES	0.00	0.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2024

DESCRIPTION	YTD BALANCE 12/31/2024 NORMAL (ABNORMAL)	2024-25 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	474,797.12	899,000.00	52.81%	
Expenditures				
527-SEWAGE DISPOSAL	412,289.25	1,201,371.26	34.32%	
529-INDUSTRIAL PRETREATMENT PROG	1,100.00	0.00	#DIV/0!	
TOTAL Expenditures	413,389.25	1,201,371.26	34.41%	
NET OF REVENUES & EXPENDITURES	61,407.87	(302,371.26)	-20.31%	
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	383,622.11	888,582.00	43.17%	
Expenditures				
536-IRON REMOVAL PLANT	125,142.59	504,862.38	24.79%	
537-WATER DISTRIBUTION SYSTEM	62,062.72	564,421.00	11.00%	New water services
TOTAL Expenditures	187,205.31	1,069,283.38	17.51%	
NET OF REVENUES & EXPENDITURES	196,416.80	(180,701.38)	-108.70%	
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	56,244.54	158,000.00	35.60%	
Expenditures				
270-DPW BUILDING AND GROUNDS	11,858.21	26,249.00	45.18%	
896-MOTOR VEHICLE POOL	28,279.00	292,995.00	9.65%	
TOTAL Expenditures	40,137.21	319,244.00	12.57%	
NET OF REVENUES & EXPENDITURES	16,107.33	(161,244.00)	-9.99%	
Fund 703 - CURRENT TAX FUND				
TOTAL Revenues	1,098.95	0.00		Interest earnings
TOTAL Expenditures	0.00	0.00		
NET OF REVENUES & EXPENDITURES	1,098.95	0.00		
TOTAL REVENUES - ALL FUNDS	3,454,914.04	8,897,239.50	38.83%	
TOTAL EXPENDITURES - ALL FUNDS	3,248,873.54	9,492,809.94	34.22%	
NET OF REVENUES & EXPENDITURES	206,040.50	(595,570.44)	34.60%	

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
APPLIED INNOVATION	CITY HALL COPIER MAINTENANCE	71.00
AT&T	LOCAL/LONG DISTANCE	827.72
AUGUST ENVIRONMENTAL SERVICES	IND PRETREATMENT PROGRAM TESTING	9,083.00
BAKER, VICKI/B & B CLEANING,	CITY HALL/JPD/JFD CLEANING SERVICE	610.00
BRINER OIL CO., INC.	JFD - GASOLINE	32.37
	MVP - BULK TANK	278.19
	MVP - BLUE DEF	27.20
	JPD/MVP/WWTP - GASOLINE	651.58
	JFD - GASOLINE	102.37
	MVP - BLUE DEF	27.20
	MVP - BULK TANK	427.05
	JPD/WWTP/MVP - GASOLINE	493.91
		2,039.87
BUTTERS EXCAVATING & LAWN CAR	CEMETERY MAINT/SEXTON SERVICES	3,941.67
CAPITAL ONE	WALMART - SUPPLIES	257.91
CMP DISTRIBUTORS, INC.	JPD - UNIFORMS	150.90
COMPASS MINERALS AMERICA	SALT	3,199.52
	SALT	6,658.28
		9,857.80
CONSUMERS ENERGY	WWTP ELECTRICITY	5,558.67
	500 IND PKWY SPRINKLER METER ELECTRICITY	31.56
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.50
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	33.95
	WATER TOWER ELECTRICITY	113.25
	WRIGHT ST PARK ELECTRICITY	34.59
	DPW BUILDING ELECTRICITY	321.02
	CITY HALL ELECTRICITY	195.28
	RADIO TOWER ELECTRICITY	40.98
	JFD ELECTRICITY	258.31
	JPD ELECTRICITY	186.51
	CITY HALL SECOND FLOOR ELECTRICITY	28.85
	FAST PARK ELECTRICITY	39.55
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	38.42
	FREEDOM MEMORIAL ELECTRICITY	46.25
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	37.50
	CITY-WIDE STREETLIGHT ELECTRICITY	1,272.01
	CITY-WIDE LED STREETLIGHT ELECTRICITY	1,956.90
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	458.72
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	37.86
	CITY-WIDE STREET LIGHT ELECTRICITY	1,283.05
	CITY-WIDE LED LIGHT ELECTRICITY	1,965.89
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	550.84
	CEMETERY ELECTRICITY	38.24
	JFD - EMERGENCY SIREN ELECTRICITY	44.09
	IRON REMOVAL PLANT ELECTRICITY	1,559.56
		16,161.35
COUNTRYSIDE TROPHIES	EMPLOYEE/BOARD NAME PLATES	57.00
	JPD - LOCKER NAME PLATES	45.00
		102.00
CSZ SERVICES, LLC	ASSESSMENT NOTICES/BOR SUPPLIES	1,061.57
CURRENT OFFICE SOLUTIONS	JPD - COPIER MAINTENANCE	29.20
DMCI BROADBAND, LLC	DPW/WWTP/CEMETERY/WRIGHT ST PARK - INTERNET/CAMERA	2,269.44
FIRST NATIONAL BANK OMAHA	JPD - UNIFORMS	287.93
	WWTP - POSTAGE/REPAIRS	82.95
	WATER - JOINT EXPO PARKING	10.00
	MEMBERSHIPS/CONFERENCES	1,173.94
	SUPPLIES/CONFERENCES/SMALL TOOLS/ETC	3,199.75
		4,754.57
FLEIS & VANDENBRINK ENG, INC.	WWTP - IPP DEVELOPMENT	700.00
	WATER - TMF GRANT	5,115.15
		5,815.15
GREENMARK EQUIPMENT	MVP - CHAIN SAW BLADES	50.23
	MVP - TURCK 3 HYDRAULIC REPAIR	185.88

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	MVP - TRUCK 3 HYDRAULIC REPAIR	260.28
	MVP - TRUCK 8 HYDRAULIC REPAIR	67.40
		563.79
HENRY FORD JACKSON OCC HEALTH	PRE-EMPLOYMENT/CDL PHYSICALS	475.00
HILLSDALE DOOR & OPERATOR	WWTP - OVERHEAD DOOR REPAIR	325.00
HYDROCORP, INC	WATER - RESIDENTIAL CROSS CONNECTION PROGRAM	504.00
JONESVILLE BUSINESS ASSOCIATI	2025 MEMBERSHIP DUES	30.00
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	108.65
JONESVILLE LUMBER	JFD TOOLS/WATER SUPPLIES	639.98
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	52.95
	JPD WATER/SEWER	52.95
	JFD WATER/SEWER	79.66
	DPW WATER/SEWER	52.95
	WWTP WATER/SEWER	141.19
	WRIGHT ST PARK WATER/SEWER	39.70
		419.40
KELLEY, DENTON	JOINT EXPO MILEAGE	140.00
KENTWOOD OFFICE FURNITURE	CITY HALL - SHELF FOR DISPLAY CABINET	98.00
LOCKWOOD, MITCHELL	D-3 EXAM FEE/MILEAGE FOR TRAINING	316.76
LOVINGER & THOMPSON, P.C.	LEGAL FEES	370.00
LRS, LLC	CITY HALL/JPD/JFD/DPW/WWTP TRASH/RECYCLING	208.32
MACQUEEN EMERGENCY	JFD - HOSE ADAPTER	514.27
MCGOWAN ELECTRIC SUPPLY, INC.	DDA - LIGHT BULBS	436.80
MDHHS	REFUND EFT PAYMENT	192.26
MERIT LABORATORIES	WWTP - TESTING	408.00
MICHIGAN GAS UTILITIES	WWTP GAS/HEAT SERVICE	3,108.73
	JPD GAS/HEAT SERVICE	154.08
	IRON REMOVAL PLANT GAS SERVICE	281.00
	JFD GAS/HEAT SERVICE	534.29
	CITY HALL GAS/HEAT SERVICE	198.98
	DPW BUILDING GAS/HEAT SERVICE	291.36
	GAS LIGHT SERVICE	59.10
		4,627.54
NAPOLEON FEED MILL, INC	CALCIUM CHLORIDE	157.37
NORM'S AUTO-JONESVILLE	MVP - TIRE REPAIR/TRUCK 2	22.00
	JFD - NEW TIRES/TRUCK 569	5,822.48
	JFD - NEW TIRES/TRUCK 569	(90.00)
		5,754.48
PERFORMANCE AUTOMOTIVE	MVP - WIPER BLADE/TRUCK 4	6.59
PM DOORS, LLC	DPW - OVERHEAD DOOR REPAIR	300.00
POINT RENTAL & SALES	MVP - CHAIN SAW BLADES	95.98
POSTMASTER	PERMIT 16 ANNUAL FEE	350.00
	POSTAGE - WATER/SEWER BILLS	363.66
		713.66
POWERS CLOTHING, INC.	JPD - UNIFORM ALTRATIONS	26.00
PRINTING SYSTEMS, INC.	ELECTIONS - VOTER MASTER CARDS	55.59
ROE-COMM INC	JPD - RADIO ANTENNAS	78.00
	JFD - PAGER	321.00
	JFD - PAGER REPAIR	29.00
		428.00
SAM'S CLUB/SYNCHRONY BANK	MEMBERSHIP RENEWALS	95.00
STATE OF MICHIGAN	JPD - LEIN ACCESS	33.00
TRACTOR SUPPLY CREDIT PLAN	WATER - REPAIR	10.94
UNIFIRST CORPORATION	WWTP - UNIFORM RENTAL	(5.45)
	WWTP - UNIFORM RENTAL	57.15
	CITY HALL/JPD - FLOOR MATS	36.93
	WWTP - UNIFORM RENTAL	57.15
	MVP - SHOP TOWELS	17.25
	WWTP - UNIFORM RENTAL	57.15
	WWTP - UNIFORM RENTAL	57.15
	MVP - SHOP TOWELS	17.25
		294.58
UNIQUE PAVING MATERIALS CORP	COLD PATCH	178.12

03/13/2025
User: LSPAHR
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
03/20/2025

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
USA BLUEBOOK	WWTP - SUPPLIES	243.61
	WWTP - SUPPLIES	2,711.39
		2,955.00
USALCO LLC	WWTP - SUPPLIES	5,783.32
VERIZON WIRELESS	JPD/WWTP/DPW-CELL PHONES/RADIO TOWER/JPD/JFD-MODEM:	2,171.30
	Total:	86,469.85

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR FEBRUARY 2025

Total reports written: 62
Violation of Controlled Substance: 1
Assault and Battery: 1
Larceny Other: 1
Family: Abuse-Neglect: 1
OWID: 1
Retail Fraud: 2
MIP-Health-Safety: 2
Mental Health Petition: 1
Non-Violent Domestic: 2
Driving Law Violations: 10
Obstructing Justice: 1
Public Roadway Accidents: 9
Private Property Accidents: 2
Other Arrests: 2 (warrants, traffic-DWLS/Revoked, etc.)
Civil Matter/Family Disputes: 5
Traffic Policing: 1
Medical Emergency: 8
Alarm: 1
Trespass: 1
Lost and Found Property: 3
Suspicious Situations: 3
General Assistance: 6
Traffic/Moving Violations: 38
Warrants Received from Prosecutor: 8



Runs for February 2025

114 W. Chicago St.
 Jonesville, MI 49250
 (517) 849-2101
 (517) 849-2520 Fax

Run	Members	Date	Type of call	Location	City	Fayette	Scipio	Mutual	Training
22	8	2/4/2025	Station Stand By	Sta Standby				X	
23	6	2/6/2025	Assist Medical	9881 Cobb CT			X		
24	7	2/7/2025	Assist Medical	618 Spruce Ct	X				
25	6	2/12/2025	Odor Investigation	117 West St. Apt205	X				
26	10	2/12/2025	Trainings	Sta 5					X
27	6	2/13/2025	Citizens Assist	411 Parkwood Apt A8	X				
28	7	2/17/2025	Structure Fire	2871 W Hallett Rd				X	
29	7	2/19/2025	CO Alarm	211 Orville St	X				
30	8	2/19/2025	PI Accident	Evens st & us12	X				
31	6	2/22/2025	PI Accident	US-12 & Half Moon Lk.			X		
32	7	2/26/2025	MVA	CRANBERRY LAKE RD & W. STERLING RD			X		
33	9	2/26/2025	Trainings	Sta 5 / Industrial Park					X
34	2	2/28/2025	Wires Down	213 Reading Ave	X				
35	4	2/28/2025	Wires Down	119 Jermaine St	X				

Year Total Type of Call

City	Fayette	Scipio	Mutual
16	4	3	7
Training			
5			
Total for February		14	
Total for the Year		35	

Monthly Calls

	City	Fayette	Scipio	Mutual	Training	Totals
January	9	4	0	5	3	21
February	7	0	3	2	2	14
March	0	0	0	0	0	0
April	0	0	0	0	0	0
May	0	0	0	0	0	0
June	0	0	0	0	0	0
July	0	0	0	0	0	0
August	0	0	0	0	0	0
September	0	0	0	0	0	0
October	0	0	0	0	0	0
November	0	0	0	0	0	0
December	0	0	0	0	0	0
Totals	16	4	3	7	5	35

MONTHLY OPERATING REPORT

FEBRUARY 2025

SUBMITTED: March 10,2025

WATER FLOW

MAXIMUM	203,000
MINIMUM	113,000
AVERAGE	163,000
TOTAL	4.568 MG

WASTEWATER FLOW

MAXIMUM	265,500
MINIMUM	209,400
AVERAGE	238,500
TOTAL	6.6786 MG

CALLOUTS: No Callouts.

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of February, 2025.

The Wastewater Plant Laboratory processed 130 Bacteria tests, 19 Nitrate tests and 5 Nitrite tests in January 2025. **Totaling \$3,080.** The annual totals to date are 260 Coliform Bacteria, 53 Nitrates, and 14 Nitrites. **Totaling \$6,540** for 2025.

Denton and Shawn attended the MWEA Operator's Expo in Lansing. Topics covered included safety committee formation, updates from EGLE, using GIS for asset management, emergency preparedness, developing managers and leaders, and microplastics.

Kennedy Industries delivered our Allis Chalmers Filter Feed pump at the wastewater plant. We have been running with one pump for over six months. Now, the two pumps alternate cycles for our backwash of the filters.

While at the wastewater plant, Kennedy Industries removed one of three raw sludge pumps. Upon being refurbished, in six to eight weeks the pump will be returned and put back into service. At that time, the second of three pumps will be removed and reconditioned.

Denton installed our new Roots Blower at the wastewater plant. This blower system is vital in our process of methane gas in our digester system.

We have completed our MAHL sampling and are awaiting the final results and report from Fleis and VanDenbrink. Once the report is finished, EGLE will review and we will then move forward with a specific IPP sampling program for the city.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 25 mg/l

NPDES Permit Daily Maximum-30 mg/l

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—2.2 mg/l

Average Percent Removal from the Raw Wastewater—98.4 %

Daily Maximum—3 mg/l

Total Suspended Solids

NPDES Permit Limit is 30 mg/l

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.6 mg/l

Average Percent Removal from the Raw Wastewater—98.6%

Daily Maximum—2 mg/l

Total Phosphorus

NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.60 mg/l

Average Percent Removal from the Raw Wastewater—84.0 %

Ammonia Nitrogen

Monthly Average Limit is Report Only

Daily Maximum Limit is Report Only

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.037 mg/l

Average Percent Removal from the Raw Wastewater—99.9%

Jonesville Daily Maximum—0.236 mg/l

Shawn Mullaly/Rick Mahoney

City of Jonesville DPW Monthly Report

February 2025

I coordinated the removal of overgrowth at MDOT water right of way at West end of Oak Street.

Staff and I have been responding to MISS DIG tickets.

Staff and I continue along the winter salting/plowing season! We had 7 salting occurrences putting down over 145 tons of road salt across state, major and local road ways. Including parking lots.

Staff and I help residents with discolored water coming into their home.

Staff and I cleaned debris from all storm drains to help the early February thaw.

Staff and I trimmed multiple trees around the city.

Staff repaired blown out hydraulic hoses on trucks 3 and 8.

City Hall Staff along with myself and F/V engineer Jeff Wingard received sealed bid proposals for this springs water line investigations.

Staff and I continue to work with residents assisting them with water shut-offs so they can make internal repairs to there plumbing as needed.

Staff and I have been assisting residents with other individual water concerns like low flow issues and high usage issues.

Staff has been installing Cold Patch on our City's local streets, majors and state highway.

Staff and I responded to a customers frozen water line underground.

Staff and I attended an EGLE expo in Lansing for water training and trade updates.

Staff and I attended an MDOT meeting and best practices for the upcoming road construction season.

Staff and I helped a resident with a frozen water meter in a crawl space.

Staff sat in on a EGLE webinar discussing site to source best practices.

City hall staff and I attended a road construction budget meeting at the Hillsdale County Road commission to discuss upcoming county projects.

Charles Crouch
DPW Superintendent

**CITY OF JONESVILLE
CASH BALANCES**

	February-2025	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	0.00
General Fund ICS	101-000-002	19,868.74
General Fund Fire Insurance Escrow	101-000-002.100	15,520.90
General Fund CLASS Acct	101-000-007	2,205,123.35
General Fund Cemetery CLASS Acct	101-000-007.100	105,910.23
General Fund Alloc of Assets CLASS	101-000-007.200	470,495.00
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	90,023.75
Major Streets CLASS Acct	202-000-007	696,628.43
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	10,773.56
Local Streets CLASS Acct	203-000-007	809,137.22
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	21,116.44
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	5,053.61
LDFA CD - Flagstar Bank	247-000-003.200	250,000.00
LDFA CD - So MI Bank & Trust	247-000-003.300	250,000.00
LDFA Operating CLASS Acct	247-000-007	3,576,869.59
D.D.A.:		
DDA Now Checking	248-000-001	9,763.87
DDA Operating CLASS Acct	248-000-007	98,566.73
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	88,492.85
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	376,594.30
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,470,910.16
WATER FUND:		
Water Receiving Now Checking	591-000-001	53,920.48
Water Receiving CLASS Acct	591-000-007	495,867.87
Water Plant Improvement CLASS Acct	591-000-007.100	437,509.65
Water Bond Reserve CLASS	591-000-007.200	67,647.93
Water RR&I Reserve CLASS	591-000-007.250	56,834.87
Water Tower Maint CLASS Acct	591-000-007.300	59,314.68
Water Maint CLASS Acct	591-000-007.400	100,577.65
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	4,814.55
Equip. Replace CLASS - Police Car	661-000-007.301	61,689.65
Equip. Replace CLASS - Fire Truck	661-000-007.336	59,985.27
Equip. Replace CLASS - DPW Equip	661-000-007.463	49.76
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	67,762.74
CURRENT TAX:		
Current Tax Checking	703-000-001	341,077.10
Current Tax Savings Account	703-000-002	231,765.98
PAYROLL FUND CHECKING:		
	750-000-001	1,168.34
GRAND TOTAL		12,610,845.25



Hereby verifies that

Rick Mahoney

Has successfully completed the course listed below

Annual Wastewater Administrators Conference

January 23 - January 24, 2025

Bavarian Inn Lodge

Waste Water CECs - EGLE Course Code: 1178

Managerial:0.50

Technical:0.3

Other:0.0

Professional Development Hours: 8.0



A CENTURY OF EXCELLENCE & A FUTURE OF POSSIBILITIES

Hereby verifies that

Shawn Mullaly

Has successfully completed the course listed below

Annual Wastewater Administrators Conference

January 23 - January 24, 2025

Bavarian Inn Lodge

Waste Water CECs - EGLE Course Code: 1178

Managerial:0.50

Technical:0.3

Other:0.0

Professional Development Hours: 8.0